

Moodmaker

At the Races

Venue / Logistics / Equipment / Timing



At the Races



Watch video

Dear Partner,

This document provides everything you need to ensure a successful Moodmaker At the Races team building activity.

Feel free to reach out if you have any questions or if any requirements outlined here cannot be met.

We look forward to creating an exceptional team building experience together.

Ideally what's needed from the Venue



- **Surface** : $\pm 2\text{m}^2$ per person (min. 60m^2). Larger is always better.
- **Room Setup** :
 - One (high-top) table (with bar stools) per group (5 - 10 participants).
 - Contact Moodmaker for the exact number of groups.
 - Ensure sufficient space between tables.
 - The tables should be completely empty (no glasses,...)
- **Presenter's table** in front of the room :
 - Screen & projector
 - Rectangular table, equipped with electricity, HDMI cable and mini-jack.
 - Notify us in advance if using wireless technology (e.g., Barco ClickShare).
- **Internet connection** : inform us in advance about the Wi-Fi connection method :
 - free, no password needed
 - password
 - captive portal
 - captive portal with email or telephone verification

Timing



- **Setup** : 1 h before the event
 - If the room is used prior to At the Races, ensure personal items (laptops, bags, coats, etc.) are neatly stored.
 - The venue should clear tables of materials (glasses, pens, paper, etc.).
- **Event** : At the Races takes approximately 0,5 to 1 hour
- **Cleanup** : 30 minutes after the workshop.

Need faster setup or takedown? Let us know your timing preferences.

Food & Drinks



No Alcohol Before or During the Activity :

Alcohol signals the end of the business portion and can lead to unprofessional behavior during the team building.



YOU CAN'T BUILD SUCCESSFUL TEAMS
BUT YOU CAN INCITE THEM **TO EMERGE !**

Contact us for more information.

info@moodmaker.be

+32 53 42 68 11



Moodmaker